

## **Minutes of PPG meeting – 7th May 2014**

**Attendees : DP,BK, SOR, JW, CL, JH, DB Apologies: JF**

1. BK welcomed everyone to the meeting. BK will contact SS, JS, and FC as they have not been to the last few meetings.
2. Minutes from last meeting held on 2<sup>nd</sup> April 2014 accepted as accurate and correct.
3. Practice news – A number of PPG members are planning to attend North Somerset Community Services Consultation at Nailsea Family Practice on 9<sup>th</sup> May at 1.30 pm. North Somerset Community Partnership is the provider of healthcare services to the people of North Somerset, such as district nursing and other services supporting people in their own homes. The consultation event is looking for views from patients to help redesign services for North Somerset residents and is a great opportunity for patients to have some input into services provided locally.

Dr Kirwan has resigned from the Practice and is relocating to Devon and Dr O Reilly is going to retire later in the year. Plans and in progress to replace both Partners and patients will be notified in due course. Interviews have taken place and offers made to two candidates, one of which, Dr Sarah Pepper has accepted. Patients have not yet been informed as it was hoped to confirm the replacement partners at the same time. BK stated that the news about Dr Kirwains' departure is already known locally and best to put something up sooner rather than later. DP plans to put a notice on the website and in the Practice ASAP. DP said that it is important do not swap GPs at this stage. Dr Burt (Brockway) will also be taking maternity leave from June and her sessions will be covered by Dr Goldacre. DP was congratulated on being selected on to the CCG board as a clinical lead/Practice Manager. Her portfolio will include Carers and Self Care. She will be able to provide the CCG a Practice perspective in this role.

DP said there had been a lot of staff sickness lately which had caused some problems getting cover for those roles, so apologises if this has had an impact on our patients.

4. CCG report – SOR said recent CCG discussions have evolved around how to plan care for the over 75 year olds and the coordination between patient and the Practice. It has also looked at ways to reduce Accident and Emergency visits and to reduce appropriate referral rates. SOR felt in general it had been a productive start to the year, but with lots of hard work.
5. Spring Stakeholder Event – This is to be held at Clevedon Hall on 15<sup>th</sup> May and all PPG and PRG members welcome. DP will circulate details of the event.
6. Frenchay / Southmead – BK reported that he has heard from a number of people who are having difficulty with car parking and finding the correct departments at Southmead Hospital following the movement of services from Frenchay Hospital. It is obviously a difficult transition. DP thought it would be a good idea to put a poster up explaining the problems advising patients to allow extra time for their journey or to ring beforehand to find out where they needed to go.
7. N.A.P.P – PPG Awareness Week is 2-7 June. A resources pack with ideas of events and activities is available on the website. SOR wondered whether members of the PPG could serve tea or coffee in the waiting rooms during that week, BK and DP to look at resources pack to look at ideas used in previous years. Last year DP and BK attended the annual

conference in Bristol. This year it is being held in Leeds on 7 June. BK said the CQC has begun to test a new approach in GP out-of-hours inspections and PPGs are mentioned specifically as one of several sources from which inspectors will gather information. A guide has been published by NHS Choices giving support for people living with long term conditions. DP mentioned 'Advice North Somerset' which is a two year project being funded by BIG lottery funding. The aim is to develop a website providing information and organisations to patients. DP has had contact with a lady from 'Healthwatch' who would like to engage with patient groups. It was suggested we could do this jointly with Nailsea Family Practice and she could be invited to the June PPG meeting. DP will liaise with NFP and HW about arranging for our next meeting.

8. AOB – JH has obtained information regarding the Farmers' Markets held in Nailsea. They are held on the 3<sup>rd</sup> Saturday in the month and for a fee of £5, a stall can be held for up to a year. JH has an application form and will meet with DP to arrange. A provisional date of 20<sup>th</sup> September was mentioned. The stall consists of a table and canopy. DP wondered whether a joint venture with Towerhouse would be possible. In terms of information available JH would like diabetes to be represented. DP will contact Barbara Harris. Other suggestions were 'Crossroads' and the 'Macular Degeneration Group'.

9. Close of meeting – BK and DP thanked everyone for attending.

**Date of next meeting: Wednesday 4<sup>th</sup> June 2014 6-7.30pm at Brockway.**